



ROOM PARENT PARTY TIPS

1. Contact your teacher a couple of weeks prior to each event to get their input on:
 - Time frame/schedule for the party day
 - Their plans for the party: Games, crafts, etc. Let the teacher share their ideas and you can share yours.
2. After talking with your teacher, start planning the party schedule and donation list. Put as much on the donation list as possible and save your party money for supplies which you cannot get donated.
3. Hang a sign-up sheet outside the classroom and send a letter home with each child letting the parents know about the sign-up sheet. If they cannot get to the class to sign up, ask them to contact you to those something that they can donate. If you have trouble getting donations, use your class volunteer list and make some calls.
4. Be certain that you get teacher approval for all details of your party. This will help maintain a good working relationship between you and your teacher. They usually love all of your plans!
5. Ask your teacher about helpers for the party. How many? Are siblings ok? Etc.

